



# Katoomba High School

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## Permission to Publish and disclose information

Dear Parent/ Caregiver,

I am seeking your permission to allow Katoomba High School or the Department of Education and Communities to publish and/or disclose information about your child for the purposes of sharing his/her experiences with other students, informing the school and broader community about school and student activities and recording student participation in noteworthy projects or community service.

This information may include your child's name, age, class and information collected at school such as photographs, sound and visual recordings of your child, your child's work and expressions of opinion such as in interactive media.

The communications in which your child's information may be published or disclosed include but are not limited to:

- Public websites of the Department of Education and Communities including the school website, the Department of Education and Communities intranet (staff only), blogs and wikis
- Department of Education and Communities publications including the school newsletter, annual school magazine and school report, promotional material published in print and electronically including on the Department's websites
- Official Department and school social media accounts on networks such as YouTube, Facebook and Twitter
- Local and metropolitan newspapers and magazines and other media outlets

Parents should be aware that when information is published on public websites and social media channels, it can be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information. Published information can also be linked to by third parties.

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## Permission to Publish and disclose information

I have read this permission to publish and: *(Tick the appropriate box)*

**I give permission**

**I do not give permission**

to the school/Department of Education and Communities to publish information about my child as described above, including in publicly accessible communications.

This signed permission remains effective until I advise the school otherwise.

Child's name: \_\_\_\_\_ Year \_\_\_\_\_ Roll Class \_\_\_\_\_

Parent/carer/caregiver's name: \_\_\_\_\_

Parent/carer/caregiver signature: \_\_\_\_\_ Date: \_\_\_\_\_